

Kids at First Childcare Center
Daycare Teacher Job Description

A. Daycare Teacher's Role

Provide support and assistance for the Director in carrying out the listed responsibilities for functions and operations of our Christian Daycare.

B. Job Responsibilities

Assist in the establishment of a positive Christian learning environment with regard to the needs of each child and family.

1. Implement developmentally appropriate activities to meet the physical, intellectual, and spiritual needs of each child within the group.
2. Help to create a Christian atmosphere that encourages positive learning.
3. Communicate observations of classroom functions and individual child's development to the director.
4. Relay communications between parents and teachers.
5. Interact with, initiate, and encourage the children in activities during the day.
6. Help to maintain a healthy and safe physical environment by keeping spaces clean and organized.
7. Attend and participate in some scheduled family events as outlined by the board.
8. Supervise individual children and give attention as needed.
9. Follow procedures and policies as set by the center.
10. Be a positive, Christian role model for the children, parents, and staff.
11. Supervise playground activities, snack periods, and lavatory breaks.
12. Complete cleanup of classroom and other closing tasks at the end of the day.
13. Use appropriate, suitable language with the children at all times.
14. Keep matters about children and families confidential.
15. Maintain a current CPR and First Aid Certificate.
16. Keep Director aware of problems/concerns within the program.
17. Maintain professional growth in early childhood education through conference workshops and professional literature.
18. Complete the appropriate number of hours of in-service training annually.
19. Take authority and exhibit confidence in a crisis situation.
20. Attend monthly staff meetings and Day School Ministry meetings.
21. Assume other assigned duties relevant to the needs of the program.

C. Qualifications

1. Shall be at least 18 years old.
2. A person with a Christian faith who supports the Center's Christian beliefs.
3. A person who has the experience and desire to work with children ages 3-8.
4. Sensitive, mature individual who has good written and oral communication skills in order to effectively communicate with children, families, and staff.
5. Willing to submit to a background check.
6. Will have completed Shaken Baby Syndrome prevention training prior to the first day of work.
7. Within 3 months, obtain certificate from "Registry."